

Education Committee Minutes

Coatesville Area Senior High School Auditorium

October 9, 2018 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert Fisher (*Substitute*)
Bashera Grove (*Absent*)

BOARD MEMBERS: Henry Assetto and Brandon Rhone (*Substitutes*)
Thomas Keech (*Absent*)

ADMINISTRATION: Dr. Cathy Taschner and Karen Hall

CALL TO ORDER: 6:00 p.m.

APPROVAL of MINUTES

Approval of the September 11, 2018 Education Committee meeting minutes. (*Enclosure*)

Motion: Brandon Rhone Second: Rob Fisher Vote: 2-0-1
Abstained: Assetto

AGENDA ITEMS

A. Independent Contractor Contract – Student 10005379

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor Contract for student 10005379, as presented. (*Confidential Enclosure*)

Motion: Brandon Rhone Second: Rob Fisher Vote: 2-0-1
Abstained: Assetto

B. Independent Contractor Contract – Regular School Year - Student 10015568

RECOMMENDED MOTION: That the Board of School Directors approve the regular school year Independent Contractor Contract for student 10015568, as presented. (*Confidential Enclosure*)

Motion: Brandon Rhone Second: Henry Assetto Vote: 3-0

C. Independent Contractor Contract – Extended School Year - Student 10015568

RECOMMENDED MOTION: That the Board of School Directors approve the extended school year Independent Contractor Contract for student 10015568, as presented. (*Confidential Enclosure*)

Motion: Brandon Rhone Second: Henry Assetto Vote: 3-0

D. Independent Contractor Contract – Student 90000285

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor Contract for student 90000285, as presented. (*Confidential Enclosure*)

Motion: Brandon Rhone Second: Henry Assetto Vote: 3-0

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

1. Jill Santiago
2. Liz Muirhead – Human Resources Report and Charter Report

ADJOURNMENT: This meeting adjourned at 7:12 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

October 9, 2018 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Robert Fisher (*Substitute*)
BOARD MEMBERS: James Hills and Tom Siedenbuehl (*Substitute*)
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:13 p.m.

APPROVAL of MINUTES

Approval of the September 11, 2018 Finance Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

B. Rescind Postage Machine Lease Agreement with Oak Systems

RECOMMENDED MOTION: That the Board of School Directors rescind the postage machine lease agreement with Oak Systems approved in January 2018.

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

C. Mailroom Systems Trial Agreement

RECOMMENDED MOTION: That the Board of School Directors approve a 60-day trial Agreement with Mailroom Systems to process District mail. (*Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

D. Response to Auditor General Performance Audit

RECOMMENDED MOTION: That the Board of School Directors approve the response to the findings and recommendations to the July 1, 2012 through June 30, 2016 Auditor General's Performance Audit Report issued on September 12, 2018. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

E. Award Bid for Used Phones to BB&T Commercial Equipment

RECOMMENDED MOTION: That the Board of School Directors award the bid for used phone equipment to BB&T Commercial Equipment for \$33,943 per lease end buyout terms. (*No other bids received*).

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

F. Waiver of Back Taxes for County Owned Properties

RECOMMENDED MOTION: That the Board of School Directors waive back taxes for now tax exempt properties at 116 and 118 Creamery Road, Coatesville, PA, purchased by the County and used as a park. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

G. Walnut Street Theatre Performance Agreements

RECOMMENDED MOTION: That the Board of School Directors approve the Performance Agreement between CASD and the Walnut Street Theatre for performances at Caln, King's Highway, Rainbow and Reeceville elementary schools, and Scott Middle School, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

H. Young Audiences Arts for Learning Assembly Contracts

RECOMMENDED MOTION: That the Board of School Directors approve the Assembly Contract with Young Audiences for performances at Caln, King's Highway, Rainbow and Reeceville elementary schools, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) DiSante, Thomas, English Language Arts Teacher for South Brandywine Middle School. Letter Dated: 9/29/2018. Reason: Personal. Effective: 11/27/2018.
- 2) Moose, Bryan, Biology Teacher for the Coatesville Area Intermediate High School. Letter Dated: 9/25/2018. Reason: Personal. Effective: 10/9/2018.

b. CATSS

- 1) Friel, Deborah, Principal Secretary for the Coatesville Area Senior High School. Letter Dated: 10/1/2018. Reason: Retirement. Effective: 1/2/2019.
- 2) Rohr, Dennis, 2.5 Hour Cafeteria/Playground Aide for King's Highway Elementary School. Effective: 9/25/2018.

c. EXTRA DUTY

- 1) Gardner, Elizabeth, Student Council Advisor for Scott Middle School. Letter Dated: 9/30/2018. Reason: Personal. Effective: 10/19/2018.
- 2) Gardner, Elizabeth, Yearbook Advisor for Scott Middle School. Letter Dated: 9/30/2018. Reason: Personal. Effective: 10/19/2018.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Parlett, Michael, 5.75 Hour Special Education One On One Aide for the Coatesville Area Intermediate High School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 10/15/2018. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Bien, Jessica, Discipline Committee Member for North Brandywine Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Blankley, Jamie, Mentor for Maribel Eggles for North Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 3) Borda, Anthony, Twilight American and European History Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 4) Borda, Anthony, Mentor for Susan Deck for the Coatesville Area Senior High School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 5) Borton, Nadine, Discipline Committee Member for Reeceville Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 6) Caffarello, Jenna, Discipline Committee Member for East Fallowfield Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 7) Campayo, Karin, Discipline Committee Member for the Coatesville Area Senior High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 8) Cavitt, Amanda, Discipline Committee Member for King's Highway Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Chain, John, Mentor for Nicholas Kennedy for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.

- 10) Chain, John, Twilight English Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 11) Chain, John, Discipline Committee Member for the Coatesville Area Intermediate High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 12) Cole, Kelly, Discipline Committee Member for the Coatesville Area Intermediate High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 13) Dehaut, Mike, Discipline Committee Member for Caln Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 14) DelGrippe, Kristen, Discipline Committee Member for the Coatesville Area Senior High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 15) Domsohn, Tricia, Twilight English Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 16) Elicker, Kathleen, Discipline Committee Member for Rainbow Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 17) Fidanza, Anjanette, Twilight Spanish Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 18) Ford, Wendy, Discipline Committee Member for the Coatesville Area Senior High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 19) Glass, Barbara, Discipline Committee Member for the Coatesville Area Intermediate High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 20) Hill-Kimes, Denise, Discipline Committee Member for Reeceville Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 21) Hubiak, Katya, Discipline Committee Member for South Brandywine Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 22) Long, Timothy, Discipline Committee Member for Caln Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 23) MacCausland, Shawn, Discipline Committee Member for Reeceville Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 24) Masishin, Marisa, Discipline Committee Member for Caln Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.

- 25) Monte, Audrey, Discipline Committee Member for East Fallowfield Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 26) Mui, Kathryn, Discipline Committee Member for Reeceville Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 27) Norton, Sheila, Discipline Committee Member for East Fallowfield Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 28) Parker, Tracey, Discipline Committee Member for the Coatesville Area Senior High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 29) Quattlebaum, Nate, Discipline Committee Member for Scott Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 30) Quinn, Gwen, Discipline Committee Member for East Fallowfield Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 31) Rigg, Kelly, Discipline Committee Member for North Brandywine Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 32) Ritrovato, Jean, Twilight Health and Wellness Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 33) Rumford, Karena, Discipline Committee Member for Rainbow Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 34) Rusnak, Hillory, Discipline Committee Member for Rainbow Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 35) Schreiber, Stephen, Discipline Committee Member for North Brandywine Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 36) Schuler, Jamie, Discipline Committee Member for Caln Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 37) Shirk, Stephen, Discipline Committee Member for the Coatesville Area Intermediate High School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 38) Tassoni, Joseph, Twilight Government/Modern American History Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 39) Warren-Ward, Octavia, Twilight Biology Tutor for the Coatesville Area High School Campus. Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.

- 40) Waterman, Stephanie, Discipline Committee Member for North Brandywine Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
 - 41) Williams, Kathryn, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
 - 42) Wooten, Dawn, Discipline Committee Member for Rainbow Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
 - 43) Yerck, San Dee, Discipline Committee Member for South Brandywine Middle School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
3. **Leave(s) of Absence**
RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:
- a. CATA
 - 1) Healy, Amelia, Teacher for the Coatesville Area Intermediate High School. Effective: 9/28/2018—12/20/2018.
 - 2) Renshaw, Sharon, Teacher for the Coatesville Area Intermediate High School. Effective: 8/29/2018—9/7/2018.

4. **Tenure**
RECOMMENDED MOTION: That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.
- Jessica Bien, Effective: 9/30/2018

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

- Bond Refinancing - Mike Lillys of RBC Capital Markets
- Budget Timeline - Jeff Ammerman

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT: This meeting adjourned at 8:05 p.m.

Anyone wishing to view the video of this meeting may visit our website.

INFORMATIONAL ITEM(S)

- 6th Grade Center Presentation
- Potential Closure of South Brandywine Middle School
- New Elementary School Planning
- Food Service Reimbursement/Participation Report for the month ending 9/30/2018 (Enclosure)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Elwood Dixon

ADJOURNMENT This meeting adjourned at 8:35 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Policy Committee Minutes

Coatesville Area Senior High School Auditorium

October 9, 2018 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Thomas Siedenbuehl
BOARD MEMBERS: Brandon Rhone and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 8:35 p.m.

APPROVAL of MINUTES

Approval of the September 11, 2018 Policy Committee meeting minutes. (*Enclosure*)

Motion: Brandon Rhone Second: Ann Wuertz Vote: 3-0

AGENDA ITEMS

A. Policy 142 – Migrant Students – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 142, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: Brandon Rhone Vote: 3-0

B. Policy 210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 210.1, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: Brandon Rhone Vote: 3-0

C. Policy 246 – School Wellness – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 246, as presented. (*Enclosure*)

Motion: Brandon Rhone Second: Ann Wuertz Vote: 3-0

D. Policy 311 – Reduction of Staff – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 311, as presented. (*Enclosure*)

Motion: Brandon Rhone Second: Ann Wuertz Vote: 3-0

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Liz Muirhead – Policy 311

ADJOURNMENT: This meeting adjourned at 8:41 p.m.

Anyone wishing to view the video of this meeting may visit our website.